

PROGRAMME OVERVIEW

For new managers, studying a generic management qualification is crucial to building a strong foundation in leadership and organisational skills. This qualification equips them with essential knowledge in areas such as strategic planning, human resources, financial management, marketing management and effective communication. By understanding these core principles, new managers can navigate the complexities of their roles more effectively, make informed decisions, and lead their teams with confidence. Additionally, this qualification fosters a holistic view of business operations, enabling managers to contribute to their organisation's success and drive continuous improvement. Ultimately, a generic management qualification empowers new managers to excel in their careers and support their teams in achieving collective goals.

QUALIFICATION SPECIFICATIONS

- SAQA ID: 59201
- NQF Level: 5
- Credits: 166
- Duration: 12 Months
- Accreditation Body: Services SETA

ENTRY LEVEL REQUIREMENTS

- Communication at NQF Level 4
- Mathematical Literacy at NQF Level 4

OCCUPATION FUNCTION

This qualification is aimed at new managers within any sector.

PROGRAMME STRUCTURE

The programme is divided into ten modules covering the following:

- Personal Mastery
- Business Planning

- Innovation
- Change management
- Team effectiveness
- Conflict Management
- Coaching for Performance
- Finance and risk management
- Knowledge management
- Project Management

The programme consists of:

- Facilitator led online knowledge modules
- Facilitator led online practical modules
- Final Integrated Summative Assessment (exam)

VERTICAL ARTICULATION

- A National Diploma at NQF Level 6