

# OCCUPATIONAL CERTIFICATE: TRAINING AND DEVELOPMENT PRACTITIONER



## PROGRAMME OVERVIEW

Pursuing a qualification in training and development is vital for driving economic growth and enhancing workforce capabilities. This qualification empowers individuals to design and implement effective training programs that address the specific needs of various industries, thereby improving employee performance and productivity. By fostering a culture of continuous learning and professional development, graduates can help bridge skills gaps, promote innovation, and support the country's broader goals of social and economic transformation. Additionally, skilled training and development professionals play a crucial role in ensuring that organisations remain competitive in a rapidly evolving global market, ultimately contributing to a more prosperous and resilient South African economy.

## QUALIFICATION SPECIFICATIONS

- SAQA ID: 101321
- NQF Level: 5
- Credits: 190
- Duration: 18 Months
- Accreditation body: Quality Council for Trade and Occupation (QCTO)

## ENTRY LEVEL REQUIREMENTS

- Level 4 with Communication

## OCCUPATION FUNCTION

A Learning and Development Practitioner plans, writes learning objectives, selects and adapts learning resources required for the delivery of learning interventions, and facilitates learning in an occupational context

## PROGRAMME STRUCTURE

The programme is divided into six modules covering the following:

1. Learning and Development Facilitator
2. Assessment Practitioner

3. Skills Development Facilitation Practitioner
4. Work Based Learning and Development Practitioner
5. Training and Development Coordinator
6. Training and Development Planner

The programme consists of:

- Facilitator led online knowledge modules
- Facilitator led online practical modules
- Workplace based learning modules (80 compulsory workplace based days)
- External Integrated Summative Assessment (exam)

## VERTICAL ARTICULATION

- Advanced Certificate in Education, Level 6, ID 20473.
- National First Degree in Occupationally Directed Education, Training and Development Practices, Level 6, ID 48871.
- National First Degree in ABET Practice, Level 6, ID 20485